

Town of Oshkosh
Annual Meeting – Approval Pending
April 8, 2008 - 7:00 p.m. – Town Hall

PRESENT: Chairman Gerald Frey, Supervisor Carol Kaufmann, Supervisor Jim Erdman, Treasurer Maribeth Gabert, Clerk Jeannette Merten, and audience of 14.

Chairman Frey called meeting to order at 7:00 p.m. Introductions were made of the Town of Oshkosh Board.

**MOTION BY BOB PLUMMER, SECONDED BY DON PAYNE, TO
APPROVE AND DISPENSE WITHOUT READING OF ANNUAL
MEETING MINUTES DATED APRIL 10, 2007 AS WRITTEN.
MOTION WAS CARRIED BY VOICE VOTE.**

BUILDING INSPECTOR REPORT by Dave Frank

Dave Frank was not able to attend this meeting and provided a written report that Supervisor Carol Kaufmann read out loud summarized as 6 new houses with a total cost of work of \$2,166,615.00. Report is attached to minutes.

Frank does hold regular office hours every Monday evening from 6 p.m. to 7 p.m. at the town hall or special appointment can be arranged by calling him.

CLERK REPORT by Jeannette Merten

Merten provided and briefly discussed the contents of the Annual Financial booklet that includes revenues and expenses of 2007. Spring Election results were available to the public. www.tn.oshkosh.wi.gov is the place to find useful information regarding the town.

For the record, Merten provided the board with a report comparing salaries from surrounding towns and the Wisconsin Towns Association average of all Wisconsin towns, which is attached to the minutes.

TREASURER REPORT by Maribeth Gabert

As of January 31st, 76% of property taxes was paid. Gabert reminded people that dog licenses are required and documentation of vaccination must be included with the application.

The town is in financial good shape with little debt and maintains a cushion if the town experiences troubled times.

She announced that Open Book is May 17th and Board of Review is scheduled for June 9th.

SUPERVISOR REPORT by Carol Kaufmann and Jim Erdman

Carol Kaufmann reported on her responsibilities as recycling coordinator. She applies twice a year to the state reporting on recycling uses in our town. Based upon the numbers collected and the pool of money the state has to work with, monies are distributed back to municipalities. Our town receives about \$12,000 of grant money from that process.

Jim Erdman provided details on re-assessment process as to why our town will have to reassess with two-years to bring the town value up to 100%.

Erdman explained the history of the state-wide implementation of a Stormwater mandate. The town made attempts to opt out of the program and couldn't; therefore a combine effort between towns of Neenah, Black Wolf, Vinland and our town applied for a grant agreeing to create a Stormwater plan. We'll need to map out sediment reduction and a ditching plan and have a certain amount of public education for compliance. The town has hired legal and engineering firms to handle the quarterly reporting and mapping and writing the plan to meet the state's requirements. The plan is moving along and should be complete by the end of this year.

Erdman continued to talk about our comprehensive plan and land use decisions, including rules around the 3-miles extraterritorial and the processes that took place this year to reverse Wood vs. Madison.

Some 2008 projects will be defining an agreement due to the Bristol Square development (along side Jackson Height area) causing an impact on surrounding town residents. There may be more of the same with seeing more development happening around Stearns and Ryf areas. The highway 41 upgrade should be starting soon and the board attends meetings on a regular basis regarding its progress.

The challenge for our town is to retain what is town land. There has been some talk about boundary agreements, but nothing has been brought to the table that will work for our town.

Road of Review is schedule for April 29, 2008 and board took notes of places to check during that time.

CHAIRMAN REPORT by Jerry Frey

Chairman Frey brought-up the initial talk of the entire town re-assessment coming in about two-years and went over more details on what Erdman had already covered.

Frey mentioned that he will be meeting with current acting city manager for the first time this week to discuss cooperation matters in general.

- Approve renewal appointments of Town of Oshkosh Planning and Zoning Commissioners of Carol Kaufmann and Greg Graunke.
MOTION BY SHARON KAROW, PHIL GRUNDY SECONDED, TO APPROVE RENEWAL APPOINTMENTS OF CAROL KAUFMANN AND GREG GRAUNKE TO THE PLANNING AND ZONING COMMISSION EXPIRING AT THE ANNUAL MEETING OF 2011 (3-YEAR TERM). MOTION WAS CARRIED BY VOICE VOTE.

VOLUNTEER FIRE DEPARTMENT REPORT by Phillip Grundy

Phillip Grundy, Fire Chief, reported that fire calls were up from last year; 53 calls in total for 2007. Grundy's written report is attached to minutes.

They have modified their procedure in that a fire truck now travels along with first responder calls for safety reasons. The truck is used as a buffer between an accident and active traffic for the safety of the emergency responders. There will be more people responding to calls in the future. He has been spending a lot of time sending and collecting bills in regards to re-compensation on accidents. The fire department has held its budget steady for 3 years with no increase and people need to realize that the town fire department's entire budget amount could hardly pay for one full-time city firefighter. People need to give a word of thanks to those that volunteer their time to the department.

The department is looking at purchasing a 6-man cab fire truck at some point in the future. They are working towards keeping personal vehicles off the road when responding to emergencies. Grundy will look into applying for grants and other ways to entice the town board to agree with what the department feels is a need.

Last year they did apply and receive a federal grant to purchase gear and other supplies. The total grant amount was \$65,850; \$61,608 or 95% was paid by the grant and \$3242 was the town's share of the cost.

FIRST RESPONDER REPORT by Steve Hill

Steve Hill reported that he has been involved with the town since 1995 and

headed up the EMS first responders in either 1997 or 1998. Hill provided a written report going over its contents.

They have added five more first responders to the existing list to provide responders all hours of the day.

He would like to make available to town residents a child's car or booster seat stickers. This is a sticker they can place on the car seat or booster chair that identifies the child's name. This would be relevant when a driver is not able to speak due to an accident and a useful tool for EMS. Right now stickers are available only at Station 15 on Ceape in the city of Oshkosh.

Hill reviewed our town ordinance on house numbering and the ordinance states that it follows the US Postal Service's guidelines. Their (US Postal Service) guidelines require numbering on mailboxes on one-side, 1" high numbers. Realistically, the numbering should be on both sides with 2" numbers. But the rule of thumb is to have any numbering clearly visible from the road. On cluster or group mailboxes, the center boxes should have the numbers placed on the front.

REPORTS BY OTHER SUB-COMMITTEES, DEPARTMENTS, OR ENTITIES OF THE TOWN.

Sharon Karow, Town Planning and Zoning Commission,

Sharon Karow reported that they are a group of 7 members. In 2007, they reviewed one property that had 2 variances and also recommended some changes to the town comprehensive plan. Her written report is attached to the minutes.

Ron Harrell, Island View Sanitary District President,

Ron Harrell is the newly seated president of the district for about six months. He reported one-sewer connection in 2007 making it 279 total connections in the district. There have been no boundary changes in the district and they are working on creating an improved maintenance plan. Dawn Kent replaced Merten last summer; retiring from the business secretary position.

Fred Guenther, Edgewood Shangri-La Sanitary District President,

Fred Guenther reported no new connections as that is part of their agreement for this district. They are in the process of replacing the water meters that can remotely collect the readings. The project estimated to be \$14,000-\$15,000 to replacement the meters. There are 63 connections total. Overall, they are financially sound with no major issues with the system.

Sunset Point Sanitary District.

No representation from the district at the meeting.

OPEN FOR PUBLIC COMMENT, QUESTIONS, OR MAKE DECISIONS AS
DEFINED UNDER THE WI STATUTES.

It was suggest to always include the recycling calendar in the Annual Financial booklet.

DON BERNIER MADE THE MOTION, DON PAYNE SECONDED, TO ADVISE THE TOWN BOARD NOT TO VACATE NORTON AVENUE HIGHWAY ACCESS. BY A SHOW OF HANDS, 5 WANT TO SEE THE EXISTING NORTON ACCESS LEFT OPEN, 2 OPPOSED. MOTION CARRIED.

Set next year Annual Meeting date, April 14, 2009

MOTION MADE BY STEVE KAROW, PHIL GRUNDY SECONDED, TO SET YEAR 2009 ANNUAL MEETING TO TUESDAY, APRIL 14, 2009 AT 7:00 P.M. AT THE TOWN HALL. MOTION CARRIED BY VOICE VOTE.

MOTION MADE BY STEVE KAROW, SECONDED BY DON PAYNE, TO ADJOURN. MOTION CARRIED.

Meeting adjourned at 8:47 p.m.

Jeannette Merten, Town Clerk
Town of Oshkosh